TRAIL'S END YOUTH CAMP POLICY

1. The person signing as the Person in Charge of the group will be held responsible for any breach of these policies.
2. All youth groups shall have adequate adult staff per ATCP 78.18(1).
3. Irresponsibility towards the facilities, as determined by the Maintenance Staff, may result in denial of further usage of the camp.
4. All groups using the camp and its facilities shall leave the grounds, cabins, and facilities in the condition they were found in. Please see "Welcome to Trail's End Camp" document for more information.
5. Damages must be reported to the caretaker ASAP. Repair/replacement for any damages caused by the group will be assessed to the rental group.
6. Arrival and departure times shall be strictly adhered to. Check in time is 3 pm and checkout is 11 am unless other times are designated and approved by the caretaker who can be reached at 715-415-6234. Groups that leave before 11 am will not be charged for that day. Locking of the gate when groups are present shall be arranged by the person in charge of the group and the caretaker. When groups are not present, it will be locked at the caretaker's discretion.
7. The caretaker, together with the group leader, may inspect cabins at any time between 8:00am and 6:00pm.
8. User groups must follow the cabin capacity posted in each cabin. Groups are not allowed to MOVE or dismantle beds or move mattresses.
9. No pets shall be allowed in the camp, except for educational or medical purposes.
10. No alcoholic beverages are allowed.
11. No firearms are allowed except for educational purposes in the shooting range area under the supervision of a certified instructor.
12. Smoking is permitted only in designated areas. Cigarette butts are to be picked up and disposed of properly.
13. Campfires are permitted only in designated fire pit areas.
14. All garbage shall be disposed of in a lined garbage can. Containers and liners are provided.
15. Recycling is mandatory at camp. Containers are provided and located in the kitchen area.

ADDITIONAL REQUIREMENTS:

1) All groups must follow rules outlined in ATCP 78 Recreational and Educational Camps.
2) All groups using the kitchen must follow rules outline in ATCP 75 Restaurants and ATCP 75 Appendix Wisconsin Food Code.
   a) Groups are responsible for bringing food and consumables including napkins, dish soap, paper towels, etc.
   b) The camp provides the basics for food service facilities and equipment which includes silverware, cooking utensils, dishware, hair nets, food handling gloves, 1st aid kit, etc.
   c) An orientation to the kitchen facility and safety considerations will be addressed with each group leader. A binder with food safety/sanitation guidelines will be available for reading.
   d) All kitchen equipment must be properly cleaned and sanitized after use and is not to be removed from camp.
3) Within 30 days prior to the event, persons or organizations using Trails End Camp must provide a Certificate of Liability Insurance from their insurance company which shows the dates and amounts of coverage. Rusk County requires coverage of a minimum of one million dollars. Should groups need to purchase insurance, there is an option to purchase a TULIP policy through the County. Please call the Coordinator at 715-532-2151 for more information regarding this.
4) Vehicular traffic regulated on Trail's End Camp property:
   a) No motor vehicles shall be operated except on roadways within Trail's End Camp property.
   b) Parking of motor vehicles shall be in areas designated for parking.
   c) All-terrain vehicles, snowmobiles or off road vehicles are prohibited on Trail's End Camp property without permission from the UW Extension Education & Recycling Committee.
   d) The speed limit on all roadways within Trail's End Camp is ten miles per hour.